

Mt. Sherman Water Association

P.O. Box 356

Jasper, Ar 72641

Board of Director's Meeting

Monday, September 9th 2013

5:30 P.M.

Dear Directors:

Enclosed please find the director's report, board minutes and financial reports for the month of August 2013.

If you have any questions before the meeting, please feel free to give me a call.

Thanks,



Karen Edgmon

Financial Officer



Printed Thursday, August 29, 2013 @ 20:31

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,686,600	100.0%
Water Sold to Customers	1,340,740	79.5%
Utility Use (fire, flushing)	0	0.0%
Water Lost	345,860	20.5%
Average Use Per Account	4,382	
Accounts Using Water	306	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	11,245.18	0.00	0.00	98.10	650.00	0.00	862.74
Count	328	0	0	327	260	0	318
Rate	34.28	0.00	0.00	0.30	2.50	0.00	2.71

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on August 2013 Bills	16,516.07	330
Credit Balances	-1,439.47	20
Debit Balances	17,955.54	310
Payments	-15,188.42	298
Adjustments	43.09	2
Balance after Payments and Adj	1,370.74	40
Current	-1,670.64	23
30 to 60 Days Old	302.21	5
60 to 90 Days Old	156.80	5
Over 90 Days Old	2,582.37	7
Penalty Charges	251.82	41
Charges for Services	12,856.02	328
Balance Due	14,478.58	

Scribe:	Odie J. Watts	
Date:	August 12, 2013	Time: 5:35 PM – 6:15 PM

Board Members:

Key	Board Member Attendees: Key: * Attended; # Absent	Phone
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Ferguson, Ron – BOARD MEMBER	446-2910
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
#	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Customers and Guests:

Key	Board Meeting Attendees:
	No guests or visitors attended this meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting was called to order at 5:35 by Betty Stivers – Vice-President.
2. Meeting Minutes	The Meeting minutes from the July 8, 2013 were reviewed and approved. Motion to approve the minutes was made by Koby Lee with 2 nd by Ben Szabrowicz with no abstentions.
3. Financial and Water Association Director's	Transaction reports for July 1 through July 31, 2013 were reviewed and approved. Nothing of significance to report. A detailed expenditure report is on file: Water loss rate was calculated at 25.4.1%. Ivan Reynolds reported the search for

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Report	leaks in ongoing. ▪ The bookkeeper's bonding fees were paid. ▪ Recently purchased chlorine bill was paid. ▪ A \$10,000 CD was purchased by moving funds from checking. Motion to approve the financial and director's reports – Koby Lee 2nd by Ben Szbrowicz. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the monthly Water Operator's Report. Most significant items in the report are listed below: ▪ Repaired leak past Melvin House property. Made repair to the 4" force main and stabilized the water usage on Shiloh to no leaks. ▪ Installed a meter for Don Labonte's rental trailer. ▪ Pat Riley has started building a cabin and needs an easement from another neighbor to acquire water service. ▪ Ran low on chlorine and ordered two more cylinders. ▪ Received another 30 day notification for water service from OMPWA but there is no sign of a master meter being installed. Motion to approve the Water Operator's report – Ben Szbrowicz 2nd by Ron Ferguson. No Abstentions.
5. Old Business	▪ Action Item 57: Opened and revised on 3/12/10 for Ivan Reynolds to purchase and install approximately 50, one inch meters to tighten up leak detection within the system. This action item was first opened on 7/9/10 but has been revised and remains open. See new business. Ivan will continue working on purchasing and installing the observation meters. He plans to install at least 50 more meters in the system to help isolate leaks. 14 meters have been installed to date. The action item was updated as of 3/9/12. The Board approved Ivan to purchase 25 observation setters and related materials and begin installing them ASAP. An additional 25 meters will be purchased and installed at a later date. Material for 25 meters has arrived as of May 14, 2012. Estimate 4 meters per month will be installed. Monthly progress reports will be made to the Board. Ivan Reynolds was absent from the June, 2012 meeting so no status report was given. No change in status as of 7/9/12. No status change as of 8/13/12. As of 9/12/12 at least one meter has been installed and another is planned soon. No status change as of 10/8/12. No new progress to report as of 11/19/12. No change in status as of 12/10/12. No change in status to record for 12/10/12. As of 2/11/13 status remains as "in work". As of 3/11/13 status remains as "in work". As of 4/8/13 status remains "in work." As of 5/13/13 status remains "in work". No more meters have been installed. No status change as of

Agenda	Main Points, Conclusions/Discussions, Decisions
	6/10/13. As of 7/8/13 three of these meters were installed during the month of June and work will continue. No change in status as of 8/12/13. ▪ Action Item 61: Item assigned to Ivan Reynolds to work through the older system meters and replace those that do not appear to be recording correctly. This item is in work and as of 9/12/12 there is no significant change in status. As of 11/19/12 the Board requested Ivan to furnish the Board with the number of older meters he intends to replace. Estimate 40 meters will be replaced. Board approved purchase of 50 meters. 40 will be installed and 10 will be maintained in inventory. See above comments under Water Operator's Report. Meters are on order but have not arrived as yet. No change in status to record during the 12/10/12 meeting. As of 2/11/13 the meters have arrived and are being installed as replacements for some of the older meters in the system. Estimate completion in February or early March, 2013. No change in status as of 3/11/13. As of 4/8/13 over half of the proposed meter changes have been accomplished. Work will continue as time permits. As of 5/13/13 the project is approximately 60% complete and will continue as time permits. Work is progressing as of 6/10/13 but no new status was given as to how many new meters have been installed. As of 7/8/13 one more meter has been changed. Work will continue. No change in status as of 8/12/13. ▪ Action Item 71: Item assigned to Karen Edgmon. Respond to customer's request to have the penalty charges dropped on her past due account and respond to the customer who is requesting a return of a meter deposit which is not being held by the MSWA. ▪ Action Item 72: Item assigned to Ivan Reynolds to contact ESI Engineering to determine when and where the master meter will be set to monitor water usage from the OMPWA supply source. ▪ Action Item 73: Item assigned to Odie Watts to coordinate with Tommy Martin and obtain all the contractual and agreement documents relating to the relationship between the MSWA and the OMPWA.
6. New Business	▪ Karen Edgmon received a letter from a customer requesting return of a meter deposit. The meter was pulled at the customer's request and no meter deposit is being held for this customer. Karen will respond to the letter but no further action on the matter is anticipated (Action Item). ▪ Discussion was held concerning the location and installation of a master meter for measuring water supplied from OMPWA. No one seemed to have a copy of the Agreement to Purchase water which was signed in March, 2009. Karen found a copy of the agreement but the location of the master meter is not contained in the agreement because the location was unknown at the time. Later discussion with Tommy Martin (OMPWA) legal council indicated the master meter will be installed at or near the location desired by the MSWA. Ivan Reynolds was assigned an Action Item to contact ESI engineering and determine when and exactly where the meter will be installed. (Action Item) Tommy Martin has agreed to furnish the latest

Agenda	Main Points, Conclusions/Discussions, Decisions
	version of the contractual material relating to the installation and activation of the water being supplied by the OMRPWA. Odie Watts will follow up to make sure these documents are received as promised (Action Item). ▪ Karen Edgmon distributed a copy of the OMRPWA billing procedures which are expected to be implemented within the next 30 days. ▪ Karen Edgmon distributed a copy of an invitation to the MSHA Board to attend the Grand Opening of the OMRPWA new water treatment facilities. ▪ Karen Edgmon distributed a copy of a notice of a training session on leak detection and hydrant repair to be held on 8/14/13 in Jasper.
7. Adjournment	Meeting adjourned at 6:15 P.M.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for September 9, 2013 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI57	7/19/10	Install 25, one inch meters to tighten up leak detection within the system. Make progress reports to Board on monthly basis.	Ivan Reynolds	ASAP	IN WORK
AI61	8/13/12	Work through the system to replace older meters that may not be recording properly.	Ivan Reynolds	ASAP	IN WORK
AI71	7/8/13	Respond to customers who have made requests to the Board regarding elimination of penalty charges for one customer and the return of meter deposit for another.	Karen Edgmon	8/10/13	OPEN
AI72	8/12/13	Coordinate with ESI Engineering regarding the location and installation dates for the master meter which will be used to measure incoming water from the OMRPWA.	Ivan Reynolds	9/9/13	OPEN
AI73	8/12/13	Coordinate with Tommy Martin and obtain the latest copies of contracts or agreement between MSHA and OMRPWA.	Odie Watts	9/9/13	OPEN

BANK OF THE OZARKS (0727)

**MT SHERMAN WATER ASSOCIATION
GENERAL ACCOUNT
P O BOX 356
JASPER, AR 72641**

Checking Activity

Account Number ****8454
INT CHKG-STATE & PS

Transactions From Statement Period Ending 8/31/2013

Account Summary

Ending Statement Balance on Saturday, August 31, 2013

\$27,881.38

Account Activity

Date	Description	Debit	Credit	Balance
08/02/2013	DEPOSIT		\$316.63	\$27,363.14
08/02/2013	Check #4681	\$1,195.00		\$26,168.14
08/08/2013	DEPOSIT		\$1,091.25	\$27,259.39
08/08/2013	Check #4683	\$981.50		\$26,277.89
08/08/2013	Check #4684	\$75.00		\$26,202.89
08/09/2013	AC-INTERNET CHARGES-FUNDS XFERINETFEES	\$5.00		\$26,197.89
08/12/2013	DEPOSIT		\$3,162.22	\$29,360.11
08/15/2013	Check #4682	\$390.00		\$28,970.11
08/16/2013	Check #4691	\$200.00		\$28,770.11
08/16/2013	Check #4692	\$175.00		\$28,595.11
08/16/2013	Check #4688	\$554.37		\$28,040.74
08/16/2013	Check #4689	\$50.00		\$27,990.74
08/16/2013	Check #4690	\$100.00		\$27,890.74
08/21/2013	DEPOSIT		\$2,051.00	\$29,941.74
08/21/2013	Check #4686	\$278.17		\$29,663.57
08/21/2013	Check #4687	\$4,754.83		\$24,908.74
08/22/2013	DEPOSIT		\$1,502.26	\$26,411.00
08/22/2013	Check #4685	\$1,137.60		\$25,273.40
08/22/2013	Check #4693	\$1,010.00		\$24,263.40
08/23/2013	AC-RITTER COMM -RITTER PMT	\$34.74		\$24,228.66
08/23/2013	AC-RITTER COMM -RITTER PMT	\$39.71		\$24,188.95
08/26/2013	DEPOSIT		\$1,256.39	\$25,445.34
08/26/2013	DEPOSIT		\$6,508.45	\$31,953.79
08/26/2013	Check #4694	\$1,100.00		\$30,853.79
08/26/2013	Check #4695	\$30.00		\$30,823.79
08/27/2013	AC-CARROLL ELEC-CEC-CASH TRANS	\$18.42		\$30,805.37
08/27/2013	AC-CARROLL ELEC-CEC-CASH TRANS	\$119.60		\$30,685.77
08/27/2013	AC-CARROLL ELEC-CEC-CASH TRANS	\$2,695.92		\$27,989.85
08/27/2013	Check #4696	\$133.84		\$27,856.01
08/30/2013	DEPOSIT		\$235.00	\$28,091.01
08/30/2013	DEPOSIT		\$638.24	\$28,729.25
08/30/2013	Check #4697	\$849.00		\$27,880.25

Friday, September 06, 2013

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BANK OF THE OZARKS (0727)

**MT SHERMAN WATER ASSOCIATION
GENERAL ACCOUNT
P O BOX 356
JASPER, AR 72641**

Checking Activity

**Account Number
INT CHKG-STATE & PS**

******8454**

Transactions From Statement Period Ending 8/31/2013

08/31/2013 INTEREST PAYMENT \$1.13 \$27,881.38

Balance By Day

1. 8/2/2013: \$26,168.14	2. 8/8/2013: \$26,202.89	3. 8/9/2013: \$26,197.89
4. 8/12/2013: \$29,360.11	5. 8/15/2013: \$28,970.11	6. 8/16/2013: \$27,890.74
7. 8/21/2013: \$24,908.74	8. 8/22/2013: \$24,263.40	9. 8/23/2013: \$24,188.95
10. 8/26/2013: \$30,823.79	11. 8/27/2013: \$27,856.01	12. 8/30/2013: \$27,880.25
13. 8/31/2013: \$27,881.38		

Mt. Sherman Water Association

Checking Ledger

Check #	To Whom Issued	Amount	Service
4681	Nelson Phillips	1195.00	contract labor
4683	Karen Edgmon	981.50	contract labor
4684	Karen Edgmon	75.00	rent
4682	Nelson Phillips	390.00	contract labor
4691	Leslie Daniels	200.00	contract labor
4692	Leslie Daniels	175.00	maintenance
4688	MSVFD	554.37	fire due fees
4689	Odie Watts	50.00	secretary reimbursement
4690	Karen Edgmon	100.00	fire dept fees (2 months)
4686	Fabri Clean	278.17	maintenance
4687	River Valley Winwater	4754.83	maintenance
4685	Ar Dept of Health	1137.60	annual fees
4693	D F & A	1010.00	sales tax
4694	Ivan Reynolds	1100.00	contract labor
4695	Ivan Reynolds	30.00	maintenance fee
4696	Auld's electric	133.84	service call
4697	Campbell Insurance	849.00	insurance/directors

Mt Sherman Water Association Board Meeting

Aug 12, 2013 Water Operators Report

By Ivan Reynolds

I found the leak past the Melvin House property on Shiloh and made the repair to the four inch force main And stabilized the water usage on Shiloh to no leaks.

I installed a meter for Don LaBonte's rental trailer.

Pat Riley has started building a cabin next to Matthew Krebs and only needs an easement from another neighbor To acquire water service.

Ran low on Chlorine and ordered two more cylinders.

We received another 30 day notification for water Service from OMPWA, but I see no sign of a master meter For us.